

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: Academic Policies and Procedures

POLICY/PROCEDURE: Academic Clemency

DATE: December 19, 1994

NUMBER: 4.53

REVISION(s):

Purpose

Act 1000 of 1991 describes academic clemency as a "second chance" for those students who performed poorly early in their academic careers and who wish to return to college after having gained an appreciation of the benefits of higher education. Given that student success is integral to the College Mission, the following policy is established.

Policy

1. Academic Clemency may be granted to returning students who have not been enrolled in any institution of higher education for at least five (5) years.
2. Ouachita Technical College (OTC) will allow returning students to petition for clemency upon application for admission, upon enrollment, or following a pre-determined validation period during which time students must demonstrate their resolve to succeed academically.
3. While grade-point averages will not reflect the credits for which students are granted clemency and while those forgiven credits will not count toward graduation, transcripts must contain comprehensive academic records.
4. Clemency shall cover all credits earned during the terms for which it is granted regardless of the grade(s) earned.
5. Students are required to submit petitions for academic clemency to the Provost directly
6. OTC is not compelled to honor clemency granted by another institution. However, transfer students who received clemency at another institution may be allowed to petition for clemency under the provisions established by OTC.

AUTHENTICATION (Signature):

COPP

President

12/19/94
(Date)

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