

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: Academic Policies and Procedures

POLICY/PROCEDURE: Safety

DATE: March 1, 1993

REVISION(S): 3/31/2009

NUMBER: 4.24

Purpose

The health and well-being of students and employees is a major concern of the College.

Policy

It shall be the policy of the College to conform to the provisions of the Occupational Safety and Health Act as they apply to the operations of the College, specifically in maintaining a workplace that is free from hazards that would be likely to cause death, serious physical harm, or diseases in connection with work performed. Faculty are expected to strictly observe OSHA requirements and all other local, state, and federal safety rules and regulations that pertain to the classroom/lab/clinic.

All employees are expected to participate in college safety practices that apply to their position and to abide by the college's safety rules including:

- the prompt reporting of all accidents to the supervisor,
- the wearing of required personal protective equipment,
- the performance of work tasks in the prescribed safe manner,
- the reporting of hazardous conditions or other health and safety concerns to the supervisor and/or
- the supervisor in investigations or corrective actions relating to safety concerns.

Procedure

See **COPP 2.44, COPP 2.45, COPP 2.46, and COPP 2.47.**

AUTHENTICATION (Signature):

COPP

President

(Date)

3/31/09

4.24