

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: Finance and Administration

POLICY/PROCEDURE: Campus Security

DATE: March 1, 1993

REVISION(S): 12/19/94

NUMBER: 3.34

The Vice President of Finance and Administration has been designated Chief Security Officer by the President. General campus security services are provided during College operational hours. The security services are based on the philosophy that students, employees, and campus visitors are encouraged to be responsible for their own security and the security of others.

Local and state law enforcement personnel are, by invitation, responsible for enforcement of local and state laws on campus. Incidents, including accidents, involving local and state laws are to be referred to the appropriate local authorities for disposition by the Chief Security Officer.

Any event involving campus security, including on-campus accidents that may or may not result in personal injury to person or property shall be reported to the Chief Security Officer or the President as soon as possible. The Crime Report Form is the acceptable method of reporting campus security matters. When appropriate, an Incident Report Form will be required.

AUTHENTICATION (Signature):

COPP

President

12/19/94
(Date)

3.34