

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: Governance

POLICY/PROCEDURE: Name and Authority

DATE: March 1, 1993

NUMBER: 1.10

REVISION(S): 12/19/94

- A. The Arkansas State Board of Higher Education, under the authority of Act 617 and Act 1244 of 1991 enacted by the Arkansas General Assembly, on July 1, 1991, designated Ouachita Vocational Technical School as a technical college which became part of the Arkansas Technical and Community College System under the coordination of the State Board of Higher Education.

- B. The institution shall be known and distinguished by the name of Ouachita Technical College (College). The Board of Trustees (Board) of Ouachita Technical College shall be responsible for the administration and operation of the College pursuant to the powers and duties enumerated by Act 1244 of 1991, Act 617 of 1991, and rules and regulations adopted by the State Board and shall be further responsible for the provision of services to meet the two-year postsecondary educational needs of those citizens located within the service area of the College.

- C. The College will not discriminate on the basis of race, color, creed, religion, sex, national origin, age, or disability status in the providing of educational services or in the admission to, employment by, or promotion within the College. The Board shall comply with Titles VI and VII of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Drug-Free Schools Act; Drug-Free Workplace Act; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act; the Americans with Disabilities Act of 1990; the Family Educational Rights and Privacy Act; the Student Right to Know Act; the Campus Security Act; and all other applicable state and federal laws, rules, and regulations. The Board shall submit an annual report to the State Board which certifies that the Board and the College are in compliance with all applicable laws, rules, and regulations.

**Statements of Assurance
(AAP/EEO)**

1. Educational Programs, Activities, and Services (including Training, Retraining, and Employment Development).

OTC and its Board of Trustees assures that no person shall, on the basis of race, color, creed, religion, national origin, sex, age, or disability (including disabled veterans and veterans of the Vietnam Era) be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in any program, activity, or service provided by OTC. **OTC is an Affirmative Action Educational Institution.**

2. Employment Practices (including Hiring and Promotions).

OTC and its Board of Trustees assures that personnel decisions are made without regard to race, color, creed, religion, national origin, sex, age, or disability (including disabled veterans and veterans of the Vietnam Era). Guidelines have been established and will be followed in hiring and promotional procedures to ensure that OTC remains within federal Equal Employment Opportunity and Affirmative Action Program guidelines and regulations. OTC also provides an effective system of monitoring hiring procedures for AAP purposes. **OTC is an Equal Opportunity Employer.**

AUTHENTICATION (Signature):

COPP

President

12/19/94
(Date)

1.10